

**White Memorial Presbyterian Church
Stephen Ministry
Closure Procedure**

When the Stephen Minister and his/her care receiver feel closure of the relationship is appropriate, please follow the following steps:

- 1. Schedule and do an in-depth with your small group.**
- 2. Complete the Stephen Ministry Wrap Up form.**
- 3. Hand or mail the Wrap Up form to the Referral Coordinator.**

To be used when the care receiver/care giver relationship is being closed.

SM Original: 8-2-09